Attendance	Preparation	Participation	Quality of Work
5 - Attended all meetings, or if they missed one, they had a good excuse, contacted you and made up what they missed	5 - Came prepared, did everything that they said they would and even a bit more	5 - Was proactive and took the lead on projects and at meetings and did more than was asked of them	5 -Consistently did excellent work
4 - Attended all but one or two meetings, generally let you know in advance, but didn't make up the work that they missed	4 - Came prepared, did most of what they were assigned, seemed to have good excuses when they weren't prepared	4 - Did everything that was asked of them, volunteered at the meetings	4 - Did good work
3 - Missed several meetings, and seemed to have good excuses, but after the fact	3 - Was usually unprepared, but at least made an effort to pretend that they had done some work	3 - Was there, but didn't really volunteer, did things grudgingly when asked	3 - Did mediocre work
2 - Missed the majority of the meetings and never let you know	2 - Was always unprepared, and really didn't seem to care	2 - Never volunteered, did not contribute to projects, was more of a negative influence than a positive one	2 - Did poor work
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