TYPICAL GRANT PROPOSAL OUTLINE

A. Abstract/Summary
B. Organizational Information (if you are writing on behalf of an organization) - omit if you are writing as an individual)
C. Problem/Need Description
D. Planned Activity/Program/Research
E. Impact of Activity/Program/Research
F. Evaluation of Impact
G. Other Funding
H. Budget
I. Supplementary materials (if needed) - e.g., charts, graphs, bibliography, an article describing the problem

Note: Some grant competitions (e.g., MIT Public Service Center) require some other information, such as:

*sustainability of a project over time (after student has completed the project)
*housing arrangements (if relevant)
*safety and medical needs (if abroad- e.g., personal safety plans, proper immunizations for particular locations)