

Defining Conference Goals

Defining a list of conference goals will help you approach the conference methodically and will hopefully make you feel more prepared and confident.

Part 1: Goal Setting

Step 1: Why are you going to the conference?

Defining the purpose(s) of the conference will help you create a list of goals. Ask yourself what you hope to achieve with this conference. Some examples have been provided as an additional sheet so feel free to draw from those or some up with your own.

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(optional for dual purposes):

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Step 2: Set goals based on your purpose

Based on your purpose(s) set smaller goals that will help you fulfill that purpose. You can find an example of this on the extra handout.

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