For this assignment, you will write and revise a review of an article or conference paper (I will use the term “review” here to refer primarily to the section of the review intended to go to the author(s), but you should also indicate to me, on a separate sheet of paper, any overall recommendation you would make to the editor or conference chair – e.g., reject, revise and resubmit, accept with revisions). If you reviewed for a division of the Academy of Management, you may use one of those reviews as your draft. Alternatively, you may ask a professor in your area to help you locate an appropriate manuscript to review. Please check with me about the paper you will be reviewing and the target journal or conference for the review before the review is due.

You will find guidelines for the structure and content of your review in the Teaching Note on Peer Reviewing. The review itself should be roughly two pages long (more or less as appropriate to the paper being reviewed and to the journal or conference for which the paper was submitted). This review may, in some cases, actually be handed on to the author of the paper, so you should be sure to use an appropriate and constructive tone. Your overall goal is to make your comments useful to both the author(s) and the editor. The stages in this assignment, along with due dates, are outlined below.

**Lecture 6 Draft version**
Bring your draft of the comments to authors to class, along with any instructions to reviewers. You will trade those with a classmate, who will give you a reaction to the tone of the review.

**Lecture 7 Final version**
Please turn in your final, revised version of the journal or conference paper review, along with any instructions to reviewers.