PRESENTATION WITH Q&A EVALUATION FORM

NAME _________________________________ ORIGINAL REVISED

EVALUATED BY ________________________ GRADE ________________

STRATEGY
Appropriateness to/of
Purpose
Audience
Credibility
Context

STRUCTURE
Overall Organization (direct/indirect)
Introduction
Body
arrangement of points
development
transitions
Conclusion

DELIVERY
Verbal
pace and volume
intonation
fluency
Nonverbal
confidence
gestures
movement and use of space
eye contact and facial expressions

VISUAL AIDS
Design
Use

QUESTION & ANSWERS

ADDITIONAL COMMENTS
15.279 Management Communication for Undergraduates
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